

Minutes for the CMALT Development Group (CDG)

19 October 2010 – 2pm Informal meeting, Online via Elluminate

1. Participations and apologies

Present: DS, KT and MD.

Apologies: TF.

2. Review of actions from last minutes

CDG reviewed the minutes and noted that actions under 3.3, 3.5 and 4.2 will be delayed in line with the delay for the development of the new ALT website.

3. 3 year review workflow (DS)

DS presented his draft of the workflow for the process. The CDG discussed the workflow and noted several amendments and considered its implementation. The format of CMALT portfolios was discussed in the context of this new process as was the impact of this process for the renewal of Certified Members.

Action: MD to contribute “rules & regulations” and work with the CDG to finalise workflow.

4. CDG and MSC

a) CDG input for Assembly strategy day

The CDG has provided input for the strategy day via the CMALT Update report.

Action: MD to liaise with Haydn Blackey to provide input for the strategy day.

b) CDG input for CMALT report for MSC meeting

The CDG has contributed to the CMALT Update report for the next MSC meeting.

Action: MD to submit report to MSC.

5. Items raised since the last meeting

a) Incentives for CMALT assessors (all)

KT provided verbal update. The idea was discussed to replace fee claimed for a single assessment with a small discount at the ALT conference and/or to offer extra benefits for Certified Members.

Action: MD to investigate.

b) CMALT logo/virtual badge for use by Certified Members (external)

Action: MD to manage. Ongoing.

c) Discount for unemployed CMALT candidates (all)

See CMALT report.

d) changes to CMALT application process - if any are needed (TF)

Action: Delayed until next meeting.

e) development of an ethical framework or similar for ed tech research / practice (TF)

Action: Delayed until next meeting.

f) improving the speed of applications (TF)

Action: Delayed until next meeting.

6. Upcoming dates

a) CMALT webinar for candidates, 19 Nov (KT and MD)

b) CDG formal meeting (pre-Christmas)

Action: MD to confirm date once workflow is finalised. MD and DS to liaise about review assessor session webinar prior to end of year.